

**Facilities-Finance Committee Meeting  
Meeting Minutes  
Wednesday October 27, 2021**

**LCCA West (St. Matthews Church)  
818 Wisconsin Ave., Oconomowoc, WI**

1. Call to Order 6:11 PM – Brian Hasting/Dan Fuhrman & Tim Peterson (remote) – Guests (Kristina Vourax, Jericho Haust)
2. Facilities Update:
  - Eric Wozniak & Pete told Brian there are leaks in roof at West too. Did walk through between Gym & Walk Through. Working on estimate and repair to be completed asap.
  - Investigating various options for additional space to accommodate additional grade (10<sup>th</sup>) for 2022-2023 school year.
3. Finance Update
  - Federal Title Programs (Special Ed/IEP/IDEA) needs to be investigated. Tom Gahle/Eric Wozniak will find out. Or get CESA guidance.
  - Need operating profitability budget to be drawn up for the 22/23 school year (depends on almost 475 students to start from 408 at present)
4. Old Business
  - None
5. New Business
  - Auto Insurance for “shuttle” – Now in place
  - E&O Insurance – Board Issue – to review
  - Other Insurance – Board Issue – to review
  - Snow Removal Necessary for both locations to be contracted or volunteers scheduled. (See George at East/HolyTrinity per KV) Jericho offered to help identify vendors.
  - DPI Grant – 4-6 weeks to receive per Brian
  - Public Audit is required for DPI on a fiscal year basis – Brian suggests \$2K for Quarterly plus \$10-12K for Annual Audit.
  - Prepare Report for Board Meeting – next week.
6. Adjournment – 7:59 PM