

Facilities-Finance Committee Meeting
Minutes
Wednesday April 20, 2022, at 6 PM

1. Called to Order by Tim Peterson via Teams just after 6 PM (Virtual Participants: John Heller, Andrea Hayse, Melissa Harwick, Brian Hastings, Jericho Haust, Peter Knapp)
2. Facilities Update – by Peter Knapp who reported working on a plan for driveway re-pavement as he has contacted several vendors for competitive bids and has a current aerial photo to help
3. Finance Update – by Brian Hastings discussed advantage to the school of recent legislation passed by the governor which help level payments for our students’ visa vie other charter schools. Also reported progress rolling out accounting and payroll software.
4. Old Business
 - a. Public Audit Plan – Field Exam Scheduled
 - b. Transportation Update – New CarpoolToSchool App scheduled to roll out end of April
 - c. CFO Search – Ongoing with candidate
 - d. Mobile Classroom/Pods Option Progress
 - i. Capacity tied to cost benefit/financing analysis continues
 - ii. Municipal Approval Process:
 1. Town (and Fire Department)
 2. County
 3. State
 - iii. Contract & Deposit Status – discussions continue contingent upon building permit approval
 - iv. Delivery Timeline - ongoing
 - v. Project Plan/Gantt Chart - ongoing
 - vi. Alternatives
 1. Build New (Stick/Metal/Precast/Etc.) – cost prohibitive
 2. Trailers from Freedom, WI PODS – under further review
 3. Find Other Trailer Supplier for Rent or Purchase – continue to search
5. New Business
 - a. Support for Gala/Fundraising
 - b. Request to rent East Ballfield – to be further qualified for risk/public relations reward
6. Confirmation of next meeting (3rd Wed of the month – May 18th at 6 PM)
7. Motion to adjourn – very close to 7 pm