

Facilities-Finance Committee Meeting
Minutes
Wednesday July 13, 2022, at 6 PM
Microsoft Teams Online Meeting - [Click here to join the meeting](#)

1. Call to Order (6:02 PM) Attendance: Tim P, Brian H, Dan F, John H, Margaret D, Peter K,
2. Facilities Update – by Peter Knapp
 - a. Started Asphalt Resurface today but too wet to complete
 - b. Roof leaks being patched – courtesy of Holy Trinity
 - c. K-1 Hallway and 5 classroom floors soon to be stripped and waxed
 - d. Additional lockers are being installed at East
 - e. 4th Grade Air Conditioner is being repaired
 - f. 5 toilets at East are to be upgraded to faster flushing pressure assist models (RFP in process)
 - g. Blinds and shades are being maintained
3. Finance Update – by Brian Hastings
 - a. June budget improved due to unexpected Gala and DPI inflows
 - b. Lori will be immersed in an audit the 1st week in September which will test our Skyward accounting acumen
 - c. Our insurance policies are being updated and renewed
 - d. Brian and Margaret and Lori are working on the 3 year budget
 - e. Bank has been paid in full as we contemplate a new bank line of credit
4. Old Business
 - a. Mobile Classroom Project Update
 - i. Municipal Approval Process:
 1. Town
 2. County
 3. State – Application has been delayed but is expected to go in very soon in a manner more complete so as to speed eventual full approval
 - ii. Building Permit Status – expect early foundation start permit soon
 - iii. Delivery Status – all vendors appear ready to meet necessary delivery schedule
 - iv. Updated Project Plan/Gantt Chart – modified and reviewed
 - v. Alternative Plans for Classroom Accommodation should occupancy not be ready for school opening – school start pushed back to 9/6/22 and other alternative plans are being considered should we not get occupancy permit on time
 - b. Gala Update – all systems ready for liftoff and some tickets still available due to last minute cancellations
5. New Business – Dan requested Tim cancel old calendar invite and replace with new invitation
6. Confirmation of next meeting (New schedule of 2nd Wednesday of the month at 6 PM = 8/10/22)

Adjourned 6:35 PM