

Lake Country Classical Academy Board Meeting

August 18, 2021

LCCA West Campus, 818 W. Wisconsin Ave, Oconomowoc

Minutes

Attendance:

Present: Royce Hix, Tim Peterson, Dan Fuhrman, Taryn Whipple

Absent: Kristina Vourax, Ali Schweitzer, Tom Gehl

Also in attendance: Bart Williams, Principal.

1. Call to Order

- a. The meeting was called to order at 7:14pm by Tim Peterson, presiding.
- b. Pledge of Allegiance was recited.
- c. Motion to approve the board agenda by Dan Fuhrman. Seconded by Royce Hix. Motion carries.

2. Citizen's Forum

- a. No members of the public were present.

3. Consent Agenda

- a. Motion to approve the minutes of the August 4, 2021 regular board meeting by Royce Hix. Seconded by Taryn Whipple. Motion carries.

4. Action Items

- a. Special Education Policies & Procedures
The Special Education Policies & Procedures Manual contained in the Board packet for the August 18, 2021 board meeting was introduced by Tim Peterson.
A motion to approve was made by Royce Hix. Seconded by Taryn Whipple. A brief discussion was held. The motion carries.
- b. LCCA Section 504/ADA Procedural Handbook
The Section 504/ADA Procedural Handbook contained in the Board packet for the August 18, 2021 board meeting was introduced by Tim Peterson.
A motion to approve was made by Taryn Whipple. Seconded by Dan Fuhrman. A brief discussion was held. The motion carries.
- c. LCCA Admissions & Enrollment Policy
The LCCA Admissions & Enrollment Policy contained in the Board packet for the August 18, 2021 board meeting was introduced by Tim Peterson.
Discussion was held on the following topics:
 - The date in which open enrollment for the upcoming school year begins.
 - The procedure for setting the number of seats by grade for the upcoming school year.
 - The closing date for final admissions for the school year.
 - Understanding waitlist rules, preferences, and priorities allowed by the Wisconsin DPI.
 - Ensuring the admissions software is in alignment with the enrollment and waitlist rules.
 - Implementation of the non-discrimination policy.

A vote to approve this policy was tabled pending research and answers to these discussion questions.

d. LCCA Uniform Policy (revised)

The revised LCCA Uniform Policy contained in the Board packet for the August 18, 2021 board meeting was introduced by Tim Peterson. The previous version of the Uniform Policy was already approved by the board. Only certain revisions are up for review and approval.

A motion to approve was made by Royce Hix. Seconded by Taryn Whipple. A brief discussion was held. The motion carries.

5. Principal's Report

a. Enrollment update

Bart Williams reported on the following enrollment status:

424 students fully registered. 433 including admissions applications in process. 14 open seats remain in 9th grade.

A section of second grade was dropped resulting in a total school capacity of 450 students.

b. Staffing update

Bart Williams reported on the following staff updates:

Open positions in Special Education and School Nurse have been filled. 47 employees in total. Unfortunately, a second grade teacher just resigned due to health issues. There is an urgent need to fill this position.

c. Facilities update

Bart Williams discussed ongoing facilities work. Highlights include:

LCCA East: Priming and painting floors and ceiling installation next week completion by September 1st.

LCCA West: Floors waxed, furniture being positioned. Signs being positioned.

d. Faculty & Staff Training Update

Bart Williams reported on the following training update:

First responder training Friday, August 20th. Monday, August 23rd all faculty meeting, working on vision, mission, values. Tuesday, August 23rd through Friday, August 27th Hillsdale is conducting training.

Discussion ensued about training staff to address students' expectations and needs from unfamiliarity with classical education. Similarly, to be prepared to address parent's concerns about students' readiness for classical education and strategies to mitigate concern and stress.

e. School Opening Task Timeline

Bart Williams distributed electronically a spreadsheet entitled School Opening Task Timeline which he reviewed in detail. This includes tasks, scheduled completion date, status, and person responsible.

A brief discussion ensued about the creation of a Covid-19 Policy.

f. Ribbon Cutting event/invites

Bart Williams reported the ribbon cutting ceremony is being held at LCCA West August 27th, Noon-1pm.

5. Treasurer's Report

- a. Royce Hix presented an electronically distributed Treasurer's Report. Highlights include:
Expenses are running as expected.
The Gala will net over \$90,000 in proceeds which exceeds the \$30,000 budgeted.
Cash burn rate is running as expected with two months of cash on hand to fund operations prior to the first reimbursement payment.
Town Bank is still being used for payroll and that will need to be shifted to WSB.

6. Adjournment

- a. Motion to adjourn by Royce Hix. Seconded by Taryn Whipple. Motion carries. Meeting adjourned at 8:40pm.