

**Facilities-Finance Committee Meeting**  
**Minutes**  
**Wednesday June 22, 2022, at 6 PM**  
Microsoft Teams Online Meeting

1. Call to Order (6:04 PM Virtual) Attended by Brian H, Dan F, Tim P, Lori Kaari, John Heller, Peter Knapp, and Margaret Daigneau
2. Facilities Update – by Peter Knapp
  - a. Small roof leaks at East to be taken care of with Holy Trinity’s help
  - b. Some toilets changed to pressure assistance variety
  - c. East Driveway paving project to begin the week of 7/11
3. Finance Update – by Brian Hastings
  - a. Slightly over budge on some accounting administration with CESA5 for help with software installation – fortunately grant funded and recoverable
  - b. Working on new expanded banking LOC
  - c. Overall the budget is on track
  - d. Revised 3 year budget is in the works
4. Old Business
  - a. Mobile Classroom/Pods Option Progress
    - i. Updated Plan – revised Gantt chart reviewed
    - ii. Municipal Approval Process:
      1. Town – John worked out a plan for sewer connection
      2. County
      3. State
    - iii. Building Permit Status – minor changes to plans caused delays to submission but expected to be submitted hopefully by end of day 7/15.
    - iv. Delivery Timeline – pods to begin delivery early July
    - v. Project Plan/Gantt Chart – review with all contractor parties
    - vi. Alternatives – plans discussed for potential delayed pod occupancy
  - b. Gala Update
5. New Business - none
6. Confirmation of next meeting (New schedule of 2<sup>nd</sup> Wednesday of the month at 6 PM = 7/13/22)
7. Meeting Adjourned 6:59 PM