

Lake Country Classical Academy Regular Board Meeting Minutes

Wednesday, February 3, 2021, 7 p.m.
995 S. Sawyer Rd., Oconomowoc, WI 53066

- 1) Call to Order at 7:03pm
- 2) Pledge of Allegiance
- 3) Approve Agenda - Agenda approved by all
- 4) Public Comments – No members of the public present; no public comments tonight
- 5) Board Meeting minutes from 1/6/21 (corrections/approval) – approved as distributed
- 6) New LCCA Board Treasurer: Motion was made by Tim Peterson to bring on Royce Hix as Board Treasurer. Seconded by Heidi Brookes, and the motion carried.
- 7) Principal's report
 - Gantt chart/project milestones & responsibilities
 - In Progress – on track with the opening timeframe.
 - Student enrollment: We have received over 400 applications in December and January. Of those, 364 offers have been accepted (we expect to lose 30% of these families who won't fully register). Our current enrollment period ends March 31 (enrollment goal: 325 – 350 students for 2021-2022 school year)
 - Portable classrooms plan
 - Meeting with Town of Summit today. Trailers are not an option on the Abundant Life Apostolic Church (ALAC) property for this coming school year. Change in zoning law in 2018 put stricter guidelines on businesses (LCCA and ALAC were told "institutional" no longer includes "school use"). In addition to requesting an amendment to this zoning restriction, we also learned that LCCA would need to apply for a conditional use permit for school use at the ALAC because the ALAC lost their "day school" use back in 2012 when they applied for a CUP for their food pantry.
 - The Board requested a mid-month update to understand the path forward.
 - Board voted unanimously to give Board President and Principal full authority to negotiate a conditional use permit with the Township of Summit.
 - Construction/classroom modifications at ALAC –
 - Principal reviewed some of the modifications being assessed. Given the current plan – LCCA can accommodate 400 students.
 - BCSI school visit – Principal spent a week in Tallahassee, FL which opened in September 2020.
 - Principal training & Job Fair at Hillsdale
 - Great discussion about the right mix of entry level and experienced teachers.
 - LCOOC letter of intent & forms submitted to the DPI to ensure state funding for the 2021-2022 school year.
 - Teachers/admin staff job descriptions/interviews

- We have had 22 good resumes apply already. First job description written and hoping to post a position for an administrative assistant to bring on board in March 2021.
- School policies (Parent/Student handbook and Staff Handbook): Principal will be responsible for writing school policy, assisted by Bill Hughes. Goal is to have full set of policies by late spring.

8) Communications & Fundraising Committee update – Kristina Vourax

- Purpose originally to get people involved and ideas. This committee has morphed into an event planning team and is now focused on a Gala/fundraiser scheduled for July 17, 2021.
- Conducting one more ‘Meet and Greet’ event on February 27, 2021. Hillsdale will be promoting this event for LCCA to local Hillsdale supporters. Board President is taking advantage of invitations to any local speaking engagements to generate overall awareness and promote enrollment and need for funding.
- Charter School Grant Program application (to receive federal implementation grant) due to the DPI by Feb. 17.

9) Ambassadors Committee update - Tim Peterson

- Reaching out to all Ambassadors and encouraging them to host fundraisers at their homes or local establishment where they can invite all of their friends/contact.

10) Old Business

- Insurance Update – Church asked that we get our insurance in place before we have any more Meet and Greets. D& O insurance and liability Insurance needed ASAP. Create insurance committee: Bart, Royce, Kristina and Tim. Tim asked for funds to get insurance started up to \$5k.
- Back office support/HR fulfillment recommendation to be made by end of February. Next Steps – Loop Royce in and meet with Insperity and Open Sky again with the Principal.

11) New Business

- BCSI curriculum agreement: Motion was made by Tim Peterson to sign curriculum agreement with the BCSI; motion seconded by Heidi Brookes and the motion carried.
- Open House: set for Sat., Feb. 27, 1 – 3 p.m. at the Abundant Life Apostolic Church.

12) Adjournment – Meeting adjourned at 8:51pm