



## LCCA ELEMENTARY SCHOOL - FAMILY CONTACT PROTOCOLS

The Elementary School (ES) consists of grades K-5.

Should you need to contact the school, please use these protocols.

### ELEMENTARY SCHOOL OFFICE:

(Ms. Anna Scott 262-254-9049, option 1 or [ascott@lakecountryclassical.org](mailto:ascott@lakecountryclassical.org))

- Attendance
- Early dismissal
- Messages to student

### NURSE:

(Mrs. Michelle Howard 262-254-9048 or [mhoward@lakecountryclassical.org](mailto:mhoward@lakecountryclassical.org))

- Medical directives and health room questions

### CLASSROOM TEACHER:

- Questions about the start of the year/transition
- Questions or concerns about social adjustment or social interactions
- Questions about general academic performance - time spent on homework, getting organized, keeping up with the pace of instruction
- Questions, concerns, comments, and compliments specific to a subject area
- Questions, concerns, comments, and compliments about curriculum

### ELEMENTARY SCHOOL ASSISTANT PRINCIPAL:

(Ms. Kami Joy 262-254-9016 or [kjoy@lakecountryclassical.org](mailto:kjoy@lakecountryclassical.org))

- Questions or concerns about your child's school experience
- Questions or concerns about upcoming events on the calendar
- Questions, concerns, comments, and compliments about overall ES programming or policies