



LCCA ELEMENTARY SCHOOL – FAMILY CONTACTS PROTOCOLS

The Elementary School (ES) consists of grades K-5.

Should you need to contact the school, please use these protocols.

ELEMENTARY SCHOOL OFFICE:

(Ms. Anna Scott 262-254-9049, option 1 or ascott@lakecountryclassical.org)

- Attendance
- Early dismissal
- Messages to student

NURSE:

(Mrs. Michelle Howard 262-254-9048 or mhoward@lakecountryclassical.org)

- Medical directives and health room questions

CLASSROOM TEACHER

- Questions about the start of the year/transition
- Questions or concerns about social adjustment or social interactions
- Questions about general academic performance – time spent on homework, getting organized, keeping up with pace of instruction
- Questions, concerns, comments, and compliments specific to subject area
- Questions, concerns, comments, and compliments about curriculum

HEAD OF LOWER SCHOOL

(Ms. Kami Joy 262-254-9016 or kjoy@lakecountryclassical.org)

- Questions or concerns about your child's experience
- Questions or concerns about upcoming events on the calendar
- Questions, concerns, comments, and compliments about overall ES programming or policies