



LCCA UPPER SCHOOL (US) – FAMILY CONTACT PROTOCOLS

Middle School, grades 6-8 (MS), and High School, grades 9-12 (HS), comprise the UPPER SCHOOL.

Self-advocacy is a critical skill for Middle and High School students. When your child approaches you with a concern, encourage him/her to reach out to the appropriate adult, as listed below. Should you need to contact the school, please use these protocols.

UPPER SCHOOL OFFICE:

(Mrs. Mary Schilling 262-254-9049, option 2 or mschilling@lakecountryclassical.org)

- Attendance
- Early dismissal
- Messages to student

NURSE:

(Mrs. Cheley Welch 262-254-9046 or cwelch@lakecountryclassical.org)

- Medical directives and health room questions

HOMEROOM TEACHER:

- Questions about the start of the year/transition
- Questions or concerns about social adjustments
- Questions about general academic performance – time spent on homework, getting organized, getting to classes on time

INDIVIDUAL TEACHERS:

- Questions, concerns, comments, and compliments specific to that class
- Questions, concerns, comments, and compliments about curriculum

UPPER SCHOOL DEAN OF STUDENTS:

(Mr. Rob Flanagan 262-254-4260 or rflanagan@lakecountryclassical.org)

- Questions or concerns about upcoming events on the calendar
- Concerns about ongoing social or behavioral issues involving your child

HEAD OF UPPER SCHOOL:

(Dr. Eric Wozniak 262-254-9047 or ewozniak@lakecountryclassical.org)

- Questions or concerns about your child's schedule
- Questions, concerns, comments, and compliments about overall MS and HS programming or policies